

IV GOVERNANCE

- ❖ Members of the Board of Governors of NCRD's Sterling Institute of Management Studies are as follows:

Name	Designation
Shri.Dilip D.Walse Patil	Chairman, NCRD
Shri.Niranjan Kelshikar	Secretary
Shri.Avinash T.Shinde	Treasurer
Shri.Balashheb Bende	Member
Shri.Shrikant Patil	Member
Shri.Devendra Shah	Member

- ❖ Members of Academic Advisory Body

Shri.Dilip Walse Patil

Founder Chairman,NCRD

Minister of Finance & Planning

(Government of Maharashtra)

Mr.Vivek Sawant

Managing Director, Mahasashtra Knowledge Corporation Ltd.(MKCL)

Mr.Pradeep Mittal

President, Shriram Technical Education & Research Society

Mr.Abhay Tandon

Industrialist,New Delhi

Mr.S.R.Gosavi

Ex-Principal,Modern College, Pune

Mr.Niranjan Kelshikar

Secretary, National Centre for Rural Development (NCRD)

Mr.Avinash T. Shinde

Treasurer, National Centre for Rural Development (NCRD)

Dr.R.K.Srivastav

Convener, Sterling Institute of Management Studies

Local Managing Committee

Shri.Dilip Wasle Patil	Chairman, NCRD	Chairman
Shri.Niranjann Kelshikar	Secretary, NCRD	Member
Shri.Avinash Shinde	Treasurer, NCRD	Member
Shri.B.M.Bende	Member, NCRD Ex.Council	Member
Shri.Uday Salunke	Director,L.N.Welingkar Institute of Management Development & Research, Mumbai	Member
Prof.Rajiv Wad	Associate Professor, Sterling Institute of Management Studies	Member
Prof. Parikshit Thakare	Lecturer, Sterling Institute of Management Studies	Member
Prof.Arjita Jain	Asst.Professor, Sterling Institute of Management Studies	Member
Dr.R.K.Shrivastava	Director General, Sterling Institute of Management Studies	Secretary

❖ Frequency of the Board Meetings and Academic Advisory Body-

Conducted twice a year

❖ Organizational chart and processes-**Attached Annexure-A**

❖ Nature and Extent of involvement of faculty and students in academic affairs /improvements
-Regular meetings between faculty and students are conducted. Through various Forums Faculty members actively participate in holistic improvement of the students.

❖ Mechanism /Norms & Procedure for democratic/good Governance

- Authority and responsibility of each employee is communicated
- Evaluation of each Employee on the basis of performance for the concerned year is done by Head of the Institute
- Self-appraisal of each employee is done
- Regular meeting between Faculty and students
- Regular staff meeting (Teaching and non-Teaching)
- Meeting between Staff and Management
- Faculties are encouraged for Improvement and Development Programs.
- Students are encouraged for participation in Intra-institutional and Inter-institutional activities
- Various Co-curricular activities are conducted within Institutional premises.

- ❖ Student Feedback on Institutional Governance/faculty performance
 - Student feedback regarding Institute is regularly conducted.
- ❖ Grievance redress mechanism for faculty, staff and students.

Grievances committee has been formed which is headed by the Director of the Institute and members of the committee involved.

V. PROGRAMMES-

❖ Name of the Programmes approved by the AICTE-

Master of Management Studies (MMS)-Regular

Master of Management Studies (MMS)-Second Shift

Master of Computer Applications (MCA)

Post Graduate Diploma in Management

- ❖ For each Programme the following details are to be given:

NCRD's Sterling Institute of Management Studies				
	MMS (Regular)	MMS (Second Shift)	PGDM	MCA
Number of Seats	120	60	60	60
Duration	2 Years Full Time	2 Years Full Time	2 Years Full Time	3 Years Full Time

Cut off mark/rank for admission during the last three years

Year	Master of Management Studies (MMS)	Master of Management Studies (Second shift MMS)	Master of Computer Applications (MCA)
2011 -2012	94	85	
2010- 2011	126	121	
2009- 2010	126	—	

Fees For MMS Regular & Second Shift

Sr.No	Details	First Year	Second Year
1	Tuition Fees per student per year as per Shikshan Shulk Samiti, Government of Maharashtra	107477	102804
2	Development Fees per student per year	7523	7196
3	University Shares per student per year	20266	16666
4	Computer Lab & Library refundable fees	2000	
5	Identity Card , Library Card, Activity Calendar	500	50
6	National Conference & Seminar	1000	1000
7	Study Material	3000	3000
8	Student Insurance	120	120
	Total Fees Per Annum	141886	130836

Fees For MCA

Sr.No	Details	First Year	Second Year	Third Year
1	Tuition Fees per student per year as per Shikshan Shulk Samiti, Government of Maharashtra	52944	52944	48131
2	Development Fees per student per year	3706	3706	3369
3	University Shares per student per year	3256	3256	3256
4	Stationery	1000	1000	1000
5	Computer Lab & Library refundable fees	2000	-	-
6	National Conference & Seminar	1000	1000	1000
7	Identity Card , Activity Calendar	500	50	50
	Total Fees Per Annum	64406	61956	56806

Time Schedule for payment of fees for the entire program

Students are required to pay the total fees of the academic year at the time of admission. But if under some unavoidable circumstances the student is not able to pay the whole fees and if the institute is conveyance then the student may get relaxation to pay the fees in installments before the end of that academic year.

No of Fee waivers granted with amount and name of student: Nil

No of Scholarships offered by the institute, duration and amount: Nil

Criteria for fees waivers/scholarships: NOT APPLICABLE

Name and duration of program (s) having affiliation/collaboration with Foreign University (s) / Institution (s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details:

No Such Programme is being currently conducted.

VI. Faculty

Branch wise list faculty members:

Permanent Faculty – 36 (MMS) 12 (MCA)

Visiting Faculty - 12 (MMS)

Adjunct Faculty - 01

Guest Faculty - 1: 12 (MMS), 1:13 (MCA)

Number of faculty employed and left during the last three years –

(For MMS)

Year	Faculty Employed	Faculty Left
2011-2012	18	2
2010-2011	18	5
2009-2010	17	

For MCA

Year	Faculty Employed	Faculty Left
2011-2012	10	1
2010-2011	9	1
2009-2010		

VII . PROFILE OF DIRECTOR / PRICIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE,AGE AND DURATION OF EMPLOYMENT AT THE INSTITTUE CONCERNED

For each Faculty give a page covering

1. Name :- Dr. R.K. Srivastava
2. Date of Birth :- 01/07/1951
3. Educational Qualification: - B.Sc., M.Sc, PGDMM, Ph.D. In Management
4. Work Experience
5. Area of Specialization :- Marketing Specialization
6. Subjects teaching at Under Graduate Level :-
7. Research guidance : More than 10 (Ph.D Studnets)
8. Publication : More than 200 (Data for National & International Publication since 2008)
Total = 54
National = 24
International = 30
9. Conference Participate :
Total = 104
National = 64
International = 40
10. Projects Carried out : One
11. Patents : Nil
12. Technology Transfer : Nil
13. . No.of Books published with details: 05

VIII. FEE

Details of fee,as approved by State fee foe Committee , for the Institution.-

As approved by Shikshan Shulk Samiti :

Time schedule for payment of fee for the entire Programme – No

No. of Fee waivers granted with amount and name of student – No

Number of scholarship offered by the institute, duration and amount – No

Criteria for fee waivers / scholarship – No

Estimated cost of Boarding and Lodging in Hostels –NA

ADMISSION

Number of seats sanctioned with the year of approval

MMS – 120 Students per Year

MMS - 60 students per year

MCA - 60 Students per Year

Number of students admitted under various categories each year in the last three years - 60 students per year

MMS (Regular Shift)

Category	SC	ST	NT			DTVJ	SBC	OBC	OPEN
			1	2	3				
2011-12	20	0	1	4	1	3	2	19	58
2010- 11	13	0	2	3	2	1	4	25	71
2009-10	8	2	1	3	1	4	3	20	73

MMS (Second Shift)

Category	SC	ST	NT			DTVJ	SBC	OBC	OPEN
			1	2	3				
2011-12	8	0	1	0	0	1	0	10	15
2010- 11	10	0	0	1	0		1	10	35

MCA

Category	SC	ST	NT			DTVJ	SBC	OBC	OPEN
			1	2	3				
2011-12	4	0	0	0	0	0	1	6	46
2010- 11	7	0	2	1	1		0	10	39
2009-10	4	0	0	0	0		1	6	46

Number of application received during last two years for admission under Management Quota and number admitted.

MMS

Year	Applications Received	Admissions
2011-12	31	31
2010- 11		
2009-10	23	16

MCA

Year	Applications Received	Admissions
2011-12	17	12
2010- 11	17	12
2009-10	18	12

X . Admission Procedure

Mention the admission test being followed ,name and address of then Test Agency and its URL (website).

The Eligibility Criteria, Allocation and Reservation of seats,

Application submission , Application Fees, Merit Number,

Selection Basis admission Procedure is as outlined in the brochure “ **MAH /MMS-CET 2011 issued by The Director of Technical Education of Maharashtra State. Website : www.dte.org.in**”

Number of seats allotted to different Test Qualified Test candidates separately [AIEEE/CET (State conducted test/University tests)/Association conducted test] – MMS : Through :

MCA : Through :

Calendar for admission against management / vacant seats . (

Last date for request for applications.

Last date for submission of application.

Dates for announcing final result

Release of admission list (main list and waiting list should be announced on the same day

Date foe acceptance by the candidate (time given should in no case be less than 15 days)-

Last date for closing of admission –

Starting of the Academic session –

The waiting list should be activated only on the expiry of date of main list . _

The Policy of refund of the fee, in case of withdrawal ,should be clearly notified. As per DTE norms (MMS & MCA)

XI. CRITERIA AND WEIGHTAGES FOR ADMISSION

Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc. Admission Test : CET (Admission process controlled by DTE)

Mention the minimum level of acceptance , if any

Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years .

Display marks scored in Test etc. and in aggregate for all candidates who were admitted.

Item No I –XI must be given in information brochure and must be hosted as fixed content in the website of the Institution.
The Website must be dynamically updated with regard to XII-XV.

Note- The above specified details are being uploaded on our website –www.ncrdsims.org

XII. Application Form

A copy of the application form is attached – Application Forms are available at Sterling Institute of Management Studies . (Annexure B)

XIII. List of Applicants

List of candidates whose application have been received along with percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

(Annexure C-For the year 11 – 12 MMS & MCA

XIV. RESULTS OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS

Composition of selection term for admission under Management Quota with the brief profiles of members (This information be made available in the public domain after the admission process is over)

Sr.No.	Name	Designation	Qualification
1	Shri Avinash Shinde	Chairman	B.Sc.,MBA,LLM
2	Shri Bhagwan Bende	Secretary	B.Com
3	Dr.R.K.Srivastva	Director - General	PGDMM, Ph.DC,MSC, B.Sc.
4	Shri P.H. Kshirsagar	Expert	BE,ME,MIE,CE,PGDBM
5	Shri Parikshit Thakre	Director	B.Com,MBA
6	Shri Rajiv P.Wad	Member	BE,MMS (Operations)

Score of the individual candidates admitted arranged in order of merit . For MMS Admission process is going on for academic year 2011-12

List of candidates who have been offered admission . For MMS Admission process is going on for academic year 11-12

Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates. – For MMS admission process is going on for academic year 11-12

List of the candidates who joined within the date, vacancy position in each category operation of waiting list –NA

XV. INFORMATION ON INFRASTRUCTURES AND OTHER RESOURCES AVAILABLE

LIBRARY :

Number of Library books/Titles/Journals available (Programme – wise)

MMS Library

Total Title : 3228

Total Volumes : 7523

No. of National Journal/ Periodicals : 12

No. Of International Journals : 39

No .of E-Journal : 7501

MCA Library

Total Title : 732

Total Volumes: 3316

No. of National Journal/ Periodicals: 8

No. Of International Journals: 7501

No .of E-Journal: 7501

In order to comply with recent Info –tech changes, we are in a process of converting our library into e-library.

Computer Lab

Well Furnished & air Conditioned, 4 Computer labs with Internet Lease Line of mbps and broad band line 512 kbps. Wi-Fi enabled campus.

Total Number of PCs:

Software: Win XP, Linux and WIN, MS Offices, MS Project, Tally and many more.

COMPUTING FACILITIES:

- Number and Configuration of Systems-100

Pentium-IV Core 2 Duo E4600 Processor, Intel 945gc, Motherboard, 2GB DD RAM, 160 GB Hard Disk, M/M keyboard, Optional Mouse, 15” Acer TFT Monitor

- Number and Configuration of Systems-110

Pentium-IV Core 2 Duo E 4600 Processor, Intel 945gc, Motherboard, 2 gb DDRam, 160 GB Hard Disk, DVD RW Drive M/M keyboard, Optional Mouse, 15” Acer TFT Monitor

- Total number of systems connected by LAN – 180
- Total number of systems connected to WAN – Wi-Fi enabled Campus
- Internet bandwidth – 1 MBPS Leased Line(1:1) & 512 KBPS Broad Band Line
- Major software packages available-

Operating – Windows 2003 Server, Win Xp Professional, LINUX

Application – Windows 2007 Office, MS – Project, Tally

- Special purpose facilities available-

WORKSHOP: - NA-

- List of facilities available
 - 1) FDP on of Research methodology
 - 2) FDP on How to select Research Topic

Games and Sports Facilities

Indoor sports facilities

Carrom Board

Chess Board

Monopoly game

Scrabble

Cross word

Outdoor sports facilities

Cricket

Foot Ball

Badminton

Extra Curriculum Activities:

Soft Skill Development Facilities – Group Discussions, Role Plays Extempore and Regular

Presentations as a part of curriculum

Number of Classrooms and size of each – Details Attached in Annexure

Number of Tutorial rooms and size of each – Details Attached in Annexure

Number of laboratories and size of each – NA

Number of drawing halls and size of each – NA

Number of Computer Centers with capacity of each – 4 Labs with 210 nodes

Central Examination Facility, Number of rooms and capacity of each.

Teaching Learning process (Annexure – D)

- Curricular and syllabi for each of the programmes as approved by the University.
- Academic Calendar of the University
- Academic Time Table
- Teaching Load of each Faculty
- Internal Continuous Evaluation System in place.
- Students' assessment of Faculty, System in place.

For each Post Graduate programme give the following:

- i) Title of the programme
- ii) Curricula and Syllabi
- iii) Faculty Profile

Details of the Director General

Name : Dr.R.K.Srivastav

Date of Birth : 01/07/1951

Permanent Address : 2/9/12, Blue Moon, Bhavani Nagar, Marol, Mumbai-400059

Present Address : Same as above

Academic Qualification :Ph.D

Professional Qualification :P.G.D.M.M,M.Sc

Assignments Held : Country Incharge Rowa
Head Marketing-Hoechst

Academic Experience : - Ex Director SIES Commerce
- Emeritus Prof.and Head Ph.D Cell
- K.J.Somaiya Institute of Management Research

Academic Experience : - Prof.Since 2004
- Guided Ph.D Since 2005
- Evaluated Ph.D.The sis of RMIT,Australia
- Guide to PG Students of UK University

Titled Challenges of Managing : Chaired Session at Canada, Malaysia,USA,
Invited as chief guest in many management seminars and conferences

Multicultural work fared : Member of BMA and Ex Committee Member of Extension committee of
BMA

Publication : 7200 Publication
765 Conferences
05 Booka

Current Assignment : Director General

Area of Interest : Marketing

Commitment :

**Details of Individual faculty members :
(MMS & MCA)**

<p>Name: Dr.R.K.Srivastava Designation: Director General DOB: 01/07/1951 Qualification: PGDMM Industrial Exp.: Academic Exp.:</p>	<p>Name: Prof.P.H.Kshirsagar(Adj.) Designation: Professor DOB:12/12/1945 Qualification: B.E(Mech.),M.E,MIE,CE,PGDBM Industrial Exp.: 24 Years Academic Exp.: 14 Years</p>
<p>Name: Prof. Anjan Kumar Maiti Designation: Director DOB: 21/10/1948 Qualification: MA Economics, CAIIB Industrial Exp.: 38 years Academic Exp.: 9 years</p>	<p>Name: Rajiv Wad Designation: Professor DOB:08/10/1962 Qualification: BE(Mechanical),MMS(Operations) Industrial Exp.:14 years Academic Exp.: 8 years</p>
<p>Name : Dr.Navneet Baveja Designation: Professor DOB:18/7/1969 Qualification: Ph.D, MBA,UGC-JRF (NET) Industrial Exp.: 4 years Academic Exp.: 6.5 years</p>	<p>Name :Ms.Pragati Goel Designation: Lecturer DOB:23/06/1979 Qualification: MCA Industrial Exp.: Academic Exp.: 6 years</p>
<p>Name : Dr. Arjita Jain Designation: Professor DOB:02/10/1976 Qualification: Ph.D. ,MBA(HRD and IT) Industrial Exp.:3.5 years Academic Exp.: 6.5 years</p>	<p>Name: Ms.Deepali Shah Designation :Lecturer DOB:21/05/1983 Qualification: MCA Industrial Exp.: Nil Academic Exp.: 4.5 years</p>
<p>Name : Mr. Pankaj Jain Designation: Lecturer DOB:28/11/1980 Qualification MCA Industrial Exp.:10 months Academic Exp.:1.4 years</p>	<p>Name: Ms.Megha Wankhade Designation: Lecturer DOB: 08/06/1979 Qualification: M.Sc. M.Phil Industrial Exp.: - Academic Exp.: 7.5 years</p>
<p>Name: Mr.Iftiqar Mistry Designation: Sr. Lecturer DOB: 03/ 10/ 1974 Qualification: M.Sc. M.B.A Industrial Exp.: 8 years Academic Exp.:2 years</p>	<p>Name: Mr. Vikas Jadhav Designation: Lecturer DOB: 14/10/1982 Qualification: MBA (Marketing) Industrial Exp.: 6 Month Academic Exp.: 3 Yrs.</p>
<p>Name: Mr.Purshottam Patil Designation: Assistant Professor DOB: 26/08/1974 Qualification: MBA Industrial Exp.: 10 years Academic Exp.: 2 years</p>	

<p>Name: Ms.Akanksha Nigam Designation: Lecturer DOB: 06/07/1982 Qualification: MCA Industrial Exp.: Nil Academic Exp.: 3 years</p>	<p>Name: Ms.Jenefa Rao Designation: Lecturer DOB: 19/02/1985 Qualification: B.E. , MBA (I.S) Industrial Exp.: Nil Academic Exp.: 4.5 years</p>
<p>Name : Ms.Sushma V. Sumant Designation: Lecturer DOB : 25/09/1983 Qualification: MCA Industrial Exp.: Nil Academic Exp.: 6 years</p>	<p>Name: Mrs. Pradnya Girhe Designation: Lecturer DOB: 22/02/1980 Qualification: B.E. ,M.B.A Industrial Exp.: Nil Academic Exp.: 5.3 Years</p>
<p>Name : Mrs.Rakhi Srivastva Designation: Sr. Lecturer DOB: 1/06/1975 Qualification: MBA Finance ,M.A. English Industrial Exp.: NIL Academic Exp.: 9 yrs.</p>	<p>Name : Mrs.Doel Mukherjee Designation: Assistant Professor DOB : 14/05/1970 Qualification: M.B.A Industrial Exp.: 3 years Academic Exp.: 10 Years</p>
<p>Name : Ms.Sonali Joglekar Designation: Lecturer DOB: 12/08/1978 Qualification: M.P.M Industrial Exp.: 6 years Academic Exp.: 1.6 Years</p>	<p>Name: Mrs. Richa Verma Designation: Lecturer DOB: 03/08/1983 Qualification: MCA Industrial Exp.: 1 years Academic Exp.: 2.5 Years</p>
<p>Name: MS.Seema Bhuvan Designation: Lecturer DOB: 28/04/1975 Qualification: M.C.A Industrial Exp.: Nil Academic Exp.: 6 years</p>	<p>Name:Ms. Jayalekshmi K.R. Designation: Assistant Professor DOB: 08/05/1976 Qualification: M.C.A , M.Phill , Phd. (Pursuing) Industrial Exp.: - Nil Academic Exp.: 12.5 years</p>

Annexure-A

Organizational Chart

